

Realising Potential Through Partnerships

Business Improvement



Assessment and Education Services

- The Best Practice Certification Process
- Your ISO Online Training Plan
- Your Business Improvement Map
- Why Choose Best Practice





Our Process

What We Look For

In Your Assessment:

- ☐ Define your company's 'Why' - We recommend watching Simon Sinek's 'Start With Why' - TED Talk
- ☐ Quarterly strategic planning and management review workshop(s)
- ☐ Issues list: risks and opportunities, SWOT Analysis, Risk Register, and actions being taken to prevent them (who, what, when, how)
- ☐ The part of the business that the management system applies to
- ☐ One page business strategy
- ☐ Dashboard of business statistics with objectives and targets, or KPI's
- ☐ The customer journey and clear accountabilities
- ☐ Flowcharts of critical business process flows (marketing, sales, operations, HR, finance)
- ☐ Key stakeholder analysis
- ☐ Organisational chart and position descriptions
- ☐ Training records and internal training register
- ☐ Peer process reviews (Internal Audits)
- ☐ Compliance obligations and how you access them e.g. legislation, standards, codes etc and how to find them
- ☐ Operational controls - tasks required to deliver promises to customers to ensure the team works safely to improve environmental sustainability and ensure your business conducts work in a safe manner or operates without harm to the environment

4 Steps To *Certification*

1. ONLINE LEARNING

Give yourself the best chance for securing certification by having a fundamental understanding of the programs. With Best Practice you receive access to exclusive online ISO training for your entire team.



2. IMPLEMENT ISO FRAMEWORK

Using the cheat sheet on page 2 - **What We Look For** - you can build out your ISO management system, targeting the core areas your certification assessment will be focused on. With Best Practice you have access to hundreds of free training video tutorials on these core topics to make sure that you have the skills required to pass your assessment.



3. MEMBERSHIP CERTIFICATE

After you accept your Best Practice invoice you are eligible for a membership certificate. A membership certificate validates your application to commence the certification process, and can be used to assist with the tendering process, during the interim of your management system certification.

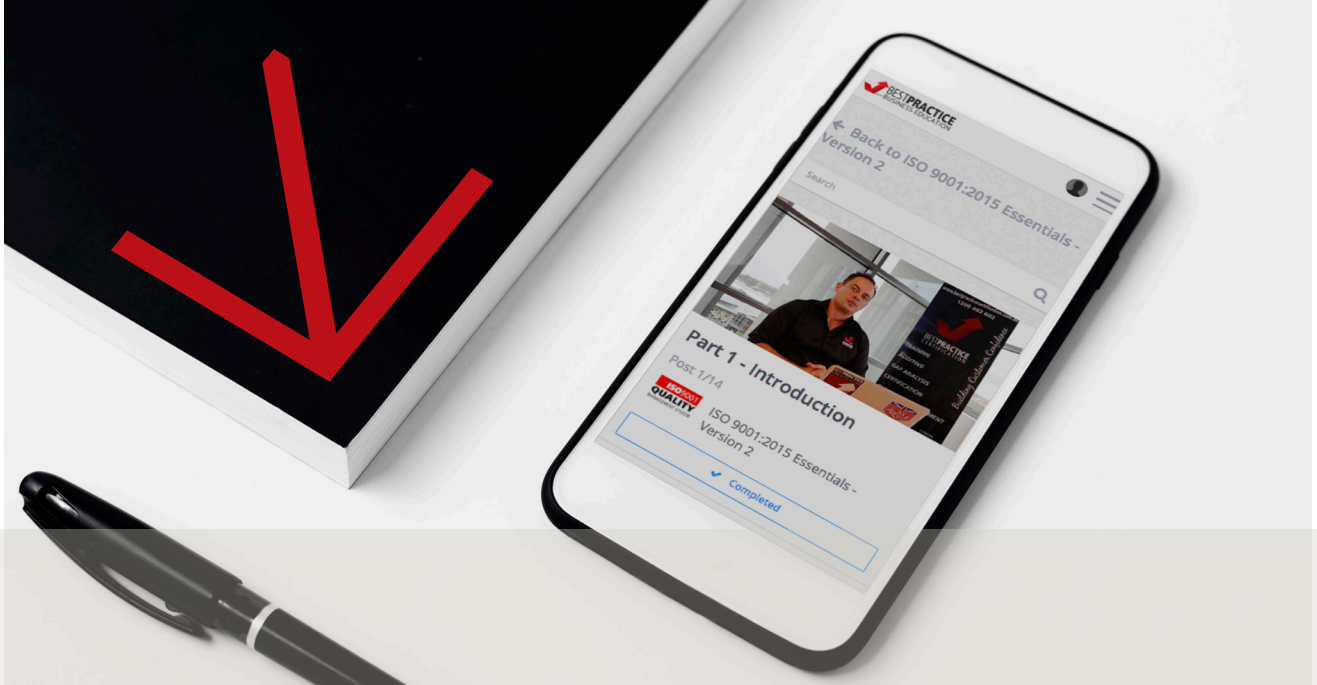


4. BEST PRACTICE ASSESSMENT

This process includes 2 stages:

Stage 1 is to verify that the documented requirements of the standard are implemented across your business.

Stage 2 is to verify that you are doing what your system documentation says you do. After stage 2 is completed, you will receive a detailed report of the findings, and when successful, you will receive your hard copy certificate.



Online ISO Training For Your Entire Team

What's included in your Certification:

If you want to improve the skills and competency for you and your team, and establish a culture of improvement, the Best Practice ISO training will give you the tools you need to achieve this. Included in your Best Practice certification is the **7 fundamental** ISO training courses that will take you from an ISO beginner to fully competent in the following standards.

What You Get Standard-Specific *Courses*

↘ *Quality*

ISO 9001:2015 Essentials
ISO 9001:2015 Transitioning

↘ *Occupational Health and Safety*

ISO 45001:2018 Essentials

↘ *Environment*

ISO 14001:2015 Essentials
ISO 14001:2015 Transitioning

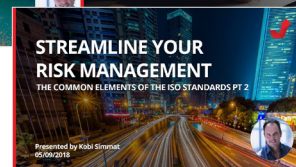
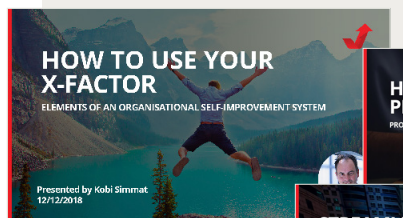
↘ *ISO Management Systems*

How to Conduct Internal Audits Course
ISO Induction Course



4

Issues of
Certified



12

Monthly Online
Workshops And
Q&A's

500

Tutorial
Videos



@BestPracticeTV



7

Unlimited
Access To ISO
Training Courses
For Your Entire
Team

2

Visits



Access To The Best Practice
Mastermind Group



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Your Business Improvement Map



Step 1 Learning

Step 2 Implementing Your Management Systems

Research

- \$ Purchase the Standard(s) with the Best Practice Training Academy
- \$ Purchase the 'How to Implement an ISO Management System' E-Book
- ✓ Subscribe to our YouTube Channel for Weekly Content
- ✓ Attend our Monthly Webinars
- \$ Purchase Applicable ISO Training Courses
- ✓ Keep up-to-date with the latest tips and industry insights on our LinkedIn, Facebook and Instagram.
- \$ ISO Discovery Workshop



Decision

Strategic Plan

- \$ Quarterly Management Review Workshop Training
- \$ Company-Wide ISO Training Session
- \$ Senior Management Session Briefing
- \$ ISO-Focused Business Planning/ Risk Workshop
- ✓ Complete Business Diagnostic Tool
- ✓ Complete ISO Gap Analysis for all Standards
- \$ ISO Transition Mock-Assessments (assisting you to prepare for your ISO transition assessments)
- \$ Onsite One-on-One Systems Manager Coaching
- \$ Onsite Internal Auditor Training

“
*The biggest room in the world
is the room for improvement.*
”

Helmut Schmidt



Step 3 Continual Improvement

Step 4 Certification

Project

- \$ Online Business Development Courses
- \$ Leadership Development Workshop
- \$ Data-Driven Decision Making for Business Leaders Workshop
- \$ Strategic Business Management Workshop
- \$ Online Internal Auditor Training
- \$ Onsite One-on-One Systems Manager Coaching

Company Change

Business as Usual

- \$ Onsite Gap Analysis
- \$ Stage 1 Assessment
- \$ Stage 2 Assessment
- \$ Certification
- ✓ Market your Certification
- \$ Surveillance Audit





Why Get Best Practice *Certified*

*Inspire Customer Confidence and
Keep Improving Every Day!*

We are committed to supporting you on your business improvement journey.

We pride ourselves on being the kind of business improvement agency that isn't afraid to dive in deep to get a better understanding of your business and how it works. We collaborate closely with you to provide **a personal experience**.

Business improvement and certification requires you to take a look at your business in ways you may not have before. Being serious about success and looking objectively at your business will prove invaluable. **Our mantra remains firmly embedded in the belief that improvements can always be made.**



The benefits

- ✔ Tender for work by being able to declare conformance within internationally recognised standards, including government contracts.
- ✔ Provide independent, external feedback on your system implementation.
- ✔ Provide evidence of conformance and formal recognition of your management processes to all interested stakeholders.
- ✔ Provide evidence of your legal compliance to all interested stakeholders.
- ✔ Enhance your reputation as a committed partner, contractor or supplier.
- ✔ Establish and inspire further customer confidence in your products and services
- ✔ Create a competitive advantage and marketing opportunity; certification is a key differentiator
- ✔ Create efficiencies and ensure continuous improvement of your product or service

Our clients choose Best Practice
for our values, we are:

EMPOWERING PROGRESSIVE FRIENDLY

“

*If you are committed to improving, growing and scaling your organisation
and you partner with Best Practice we guarantee that by engaging with us
you will have a successful organisational self-improvement system.*

”



At Best Practice, we're committed to innovation and education. Your journey with the Best Practice team will be one of collaboration and learning.

It's more than just a question of whether or not your business is compliant – it's a matter of understanding your business as well as you do, so we can help tailor your experience with the most suitable products, services, and advice; after all, every business is different. So why not contact a business that knows certification best, and remains committed to helping you and your business' improvement journey.

Contact Us



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